



NORVIS

Early Music Summer School

NORVIS is a registered charity no. 1014801

Election of Committee Members (Trustees) Policy

Note: The Trustees of NORVIS shall form the committee members of the charity. In addition, attendees (not having a vote) at the committee's meetings shall normally include the Administrator, Musical Director and Tutor organiser.

1. Committee members shall be elected by the members of NORVIS at the Annual General Meeting (AGM) held during the course. The committee so elected shall include the Chair, Secretary and Treasurer - and other committee members, who will become Trustees of the Charity.
2. Committee members shall serve for a period of one year.
3. Retiring committee members shall be eligible to stand for re-election.
4. The committee shall seek candidates to be new members of the committee from the membership of NORVIS.
5. A candidate to be a committee member shall be assessed for suitability through interview or by submitting a written statement.
6. If the existing committee members agree on the suitability of the candidate, the candidate shall be put forward for election to the committee at the AGM.
7. The committee shall be able to co-opt additional members of the committee during the year. These co-opted members shall then be eligible to stand for election at the following AGM.

Written by Mark Lawrence, Chair of the Trustees
Approved by the Trustees, July 2019
Reviewed August 2026 – no change
Next review August 2027